

Date of completion: 11/8/20

Completed by: Mrs K French (Assistant Principal)

Review date: 1/9/20

Bideford College Covid-19 Risk Assessment

Sixth Form Enrolment day

- People at risk: Staff, Pupils,

Significant Hazard Section	Control measures in place
Movement of persons around the school	
Entrance and exit to school site causing large groups of people inside school grounds compromising social distancing.	<ul style="list-style-type: none">• Separate entrance and exits; clearly signed• Only students to come into College to enrol into the Sixth Form• Students only to attend college at the allocated times based on surname • Maximum of 25 students on site at one time.
Parents gathering at school gate not social distancing	<ul style="list-style-type: none">• Family and friends asked not to come into the College or to wait at the College gates
Inadequate social distancing measures leading to spread of the virus.	<ul style="list-style-type: none">• Only 25 students on site at any one time.• Clear demarcation of entrances and exits, social distancing signage to be displayed
Premises related matters	
Ventilation to reduce spread	<ul style="list-style-type: none">• Lower winter garden to be used for its wide spacing and doors to be kept open• Doors propped open to avoid contact with hands but manned by a member of staff to ensure safeguarding is fully in place.
<ul style="list-style-type: none">• Management of waste	<ul style="list-style-type: none">• Ensure bins for tissues and facial coverings are available and emptied daily.• Follow guidance on disposal of waste (such as used fluid resistant masks) https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-socialcare/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personalprotective-equipment-ppe#how-should-ppe-and-face-coverings-be-disposed-of

Covid-19 Bideford College risk assessment

Student related issues	
Spread of COVID-19	<ul style="list-style-type: none">• Hand sanitizer stations to be used on entry to buildings• Hand washing stations available• Doors propped open to avoid contact with hands
Student becoming unwell with COVID-19	<ul style="list-style-type: none">• Students advised not to come in an enrol if they are displaying symptoms of COVID-19• Signs to advise students not to enter the site if they are symptomatic• Students ask to contact college if they have a confirmed case of COVID-19 in the next 14 days to facilitate track and trace

