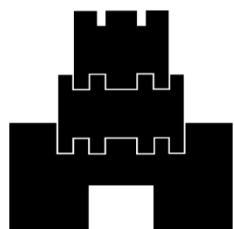


ATLANTIC ACADEMY ADMISSIONS POLICY 2020/21

Updated on: January 2019

Review by: LJS



Launceston College
A Multi Academy Trust

Introduction

All schools within the Launceston Multi Academy Trust are academies and the Trust is the Admission Authority for these schools. The academies will participate fully in the Local Authority's Fair Access Protocol and the Local Authority's Co-ordinated Admissions Schemes. Details of these schemes are available on the Council's website (www.cornwall.gov.uk/admissions or www.devon.gov.uk/admissions) or on request from the appropriate Local Authority. Closing dates and other details about the application process will be stated in those Schemes.

ATLANTIC ACADEMY

Applying for a place

All applications for places in **Year 7** must be made direct to the applicant's home local authority on the appropriate application form. The application form and supporting information will be available on the Local Authority's website. [There is no supplementary information form required by the Multi Academy Trust].

However, if your child has an Education, Health and Care Plan or Statement of Special Educational Needs, you do not need to complete an application form as a school place will be identified through a separate process.

Applications for places in **Year 8 -11**, or at **any time after the beginning of Year 7**, to Atlantic Academy must be made direct to the Academy, not the local authority. Contact details and application form can be found at the end of this document.

All applications will be logged, and details of their receipt will be shared with the Local Authority, within 2 school days of receipt. All applications will be considered within 1 school week of application and parents will be notified of the outcome of their application. Where a student is admitted directly to Atlantic Academy, the Local Authority will be notified of the start date.

Where an application direct to Atlantic Academy should be considered under Fair Access arrangements, parents will be notified within 1 week of application of the relevant process to be followed.

Allocation of places

Children with an Education, Health and Care Plan or Statement of Special Educational Needs that names the school will be admitted regardless of the number on roll in the year group.

Children in Care who the Local Authority request are admitted the College (or the Secretary of State directs) will be admitted to the school regardless of the number on roll in the year group.

The published admission number (PAN) for year 7 in 2020/21 is 60 for Atlantic Academy. Places will be allocated up to this number. In the event that more applications are received than places available then an operational capacity will be considered. The oversubscription criteria below will be used to decide on allocations. If the school is not oversubscribed, all applicants will be admitted.

Admission of children outside their normal age group

Parents may seek a place for their child outside their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. Those wishing to request placement outside the normal age group should contact the Principal. Such requests will be

considered on a case by case basis and in the best interests of the child concerned. Guidance can also be found at www.devon.gov.uk/admissions or on request from the School Admissions Team. Parents who are refused a place at a school for which they have applied have the right of appeal to an independent admission appeal panel. However, they do not have a right of appeal if they have been offered a place and it is not in the year group they would like.

Appeals

Applicants refused a place at the school have the right of appeal. Appeals are heard by an independent appeals panel arranged for Atlantic Academy by the Launceston College MAT Board. All appeals hearings will be in line with the DfE statutory guidance as set out in the School Admissions Appeals Code. Applicants can only appeal again for a place in the same school within the same academic year if the admission authority for that school has accepted a further application because there has been a significant and material change in the circumstances of the parent or carer, child or school (e.g. a change of address into a school's designated area), but has determined that the new application must also be refused.

Waiting lists

If the school is oversubscribed, a waiting list will be held from when allocations have been made for the whole of the academic year and parents/carers can request that their child is added to this list if they are refused a place. Parents can request their child's name is added to the waiting list by contacting Atlantic Academy, either by telephone or in writing. The waiting list will be based on the school's oversubscription criteria and a child's place on a waiting list is subject to change according to additional information received about applications, for example if the child should be given priority based on the oversubscription criteria, or children being added to the list. As a result their place on the list might move up or down. No priority is given to the length of time that a child has been on the list.

Children with an Education, Health and Care Plan or Statement of Special Educational Needs and children in care or children that were previously in care will take precedence over those on the waiting list. Children admitted under the Fair Access Protocol will also be given priority over children on the waiting list. Therefore these children may be admitted in advance of another child on the waiting list, once an application is received.

Oversubscription Criteria [secondary]

In the event of there being more than 60 applications for places in Year 7 at Atlantic Academy for the 2020/21 academic year or more applications than places for any year group during the school year, the following oversubscription criteria will be used to prioritise applications, after the admission of children whose Education, Health and Care Plan or Statement of Special Educational Needs names the school:

1. Children in care and children who were previously in care but immediately after being in care became subject to an Adoption, Child Arrangement, or Special Guardianship Order.
2. Children of staff who work within Launceston College MAT:
 - Where a member of staff has been employed by the MAT for two or more years at the time at which the application to the Academy is made; and/or
 - Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
3. Children for whom Atlantic Academy is their closest school
If there are more children wanting places than there are places available, criteria 4 and 5 below will be used to decide which of these children should have priority for admission.

4. Children with an unequivocal professional recommendation from a doctor, school medical officer, educational psychologist or education welfare officer that non-placement at the school would not be in the best interest of the child. Such recommendations must be made in writing and must give full supporting reasons and will be reviewed by the admissions authority.
5. Children with siblings who will still be attending the school at the time of their application.
6. All other children, with the priority given to those closest to Atlantic Academy.

Contact details

Atlantic Academy

Bucks Cross
Bideford
Devon
EX39 5DW
01237 431969

Devon County Admissions

www.devon.gov.uk/admissions

0345 155 1019
School Admissions
County Hall
Topsham Road
Exeter
EX2 4QD