

Freedom of Information Request Form

The Freedom of Information Act 2000 gives a general right of access by the public to all types of information held by Bideford College subject to any exemption or restrictions imposed by that legislation. If you wish to make a request for information under the Freedom of Information Act, please fill out the form below.

Please note that in order for your request to be processed, you will need to submit your contact details including your name and either your postal address or an email address (or both).

Your Name

Organisation (if applicable)

Your email address

Building number/name

Street

Locality

Town

County

Postcode

Telephone

Fax

How Should we contact you?

email

letter

fax

Your Request

Data Protection Fair Processing Statement

The information which you provide on this form will be held by Bideford College.

This information will be used for the purpose(s) of administering your request for information under the Freedom of Information Act. This information may also be disclosed to other services of the council for the purposes of responding to your request.

We intend to keep the information which you provide for 2 years. This information will be held securely and will not be disclosed to anyone other than those stated above, without your permission.

The information which you provide will be destroyed in a secure manner when the retention period has expired.